



NATH Privacy Statement

1.0 Introduction

The Nottinghamshire Alliance Training Hub (NATH) hosted by NEMS Community Benefit Services Ltd (NEMS) is commissioned by Health Education England (HEE) and the Nottingham & Nottinghamshire Integrated Care System (ICS) to meet the educational needs of the primary and community care workforce, and bring together NHS organisations, community providers and Local Authorities.

As a “data controller” under the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018, we are required under data protection legislation to notify you of how we will process your personal data. This privacy statement outlines why and how we collect your personal data, its use, storage, transfer and security, and provides information about your rights in relation to how we process your data. It applies to all data provided to us as part of your pharmacy mentorship application.

Personal data is defined as any information relating to an individual who can be identified, directly or indirectly, in particular by reference to an identifier or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of the individual. When “you” or “your” are used in this privacy statement, we are referring to the relevant individual who is the subject of the personal data.

We may use personal data provided to us for any of the purposes described in this privacy statement or as otherwise stated at the point of collection.

2.0 Contact details

If you have any questions about your application or would like to discuss anything in this privacy statement, please contact NATH using the details below.

Nottinghamshire Alliance Training Hub
NEMS Platform One
Station Street
Nottingham
NG2 3AJ
Tel: 0115 883 6294
Email: alliance.hub1@nhs.net

3.0 Collection of personal data

NATH is the ‘data controller’ for the personal data collected and used as part of your pharmacy mentorship application. This means that we decide how to use it and are responsible for looking after the data in accordance with UK GDPR and the Data Protection Act 2018.

Our policy is to collect only the personal data necessary for agreed purposes.

3.1 Categories of data

The types of data we may process as part of your application include:

Personal identifiers and contact details (e.g., name, GP Practice, role, email address, phone number), and Equality, Diversity and Inclusivity (EDI) data (e.g., religion, ethnicity, gender, sexual orientation, age, caring responsibilities).

4.0 Why we collect and use data

The lawful bases for processing data are set out in Article 6 of the UK General Data Protection Regulation (UK GDPR). The sections of this privacy statement explain our processing of personal data using the legal basis of consent.

UK GDPR stipulates that processing shall be lawful if the data subject has given consent to the processing of his or her personal data for one or more specific purposes. By indicating that you have read and understood the Privacy Policy before completing the survey, you are giving consent to the processing of your data by NATH for the purposes outlined below:

- To assess the suitability of your application for a role as a pharmacy mentor/mentee / on the pharmacy mentorship programme.
- To facilitate the matching of (voluntary) healthcare mentors to support students who may have less opportunities and support.
- To monitor and provide quality assurance of the pharmacy mentorship programme

Whilst some personal information you provide will be mandatory (e.g., name, email address, phone number) for the purpose of contacting you in regard to your application, some data is requested on a voluntary basis. For the EDI data, there is the option to select, 'prefer not to say'. In order to comply with data protection legislation, we will inform you at the point of collection, whether you are required to provide certain personal information to us, or if provision of the data is optional.

5.0 How we will use the data

All of the information that you provide will be treated as confidential and will only be used for the purposes outlined in Section 4.0 above.

We will process your data only because you have provided your consent to do so. The data you provide will only be used for the purposes for which we collected it, unless we consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, we will seek your consent before doing so.

5.1 Confidentiality

Your responses to the questions will remain confidential and will only be used by NATH for the purposes outlined in Section 4.0.

5.2 Data storage

NATH will retain the survey data you provide in electronic format for up to five years after applications for the mentorship programme have closed. After this period, the data you have provided will be deleted.

6.0 Rights of Data Subjects

Please see below further information about your rights over your personal data. Should you wish to request a copy of your personal data, amend your data, or delete any personal data held by NATH, please contact us using the details in Section 2.0.

6.1 Access to personal data

Under UK GDPR legislation, you have the right to request access to information that we hold about you.

6.2 Rectification of personal data

You have the right to request for your personal data to be amended or rectified where it is inaccurate, and to have any incomplete personal data completed. Once we are informed that any personal data processed by us is no longer accurate, we will update the information.

6.3 Deletion of personal data

You are entitled to ask that all, or part of the record of your application be deleted or destroyed, in certain circumstances:

The personal data are no longer necessary in relation to the purpose(s) for which they were collected and processed.

Our legal basis for processing is consent. If you withdraw that consent and we have no other lawful basis for the processing of your personal data.

Your personal data have been unlawfully processed.

6.4 Restrict processing of data

You have the right to restrict our processing of your personal data if your personal data have been unlawfully processed and you request restriction of processing instead of deletion.

6.5 Right to withdraw consent

Where we process your personal data using only your consent, you have the right to withdraw that consent before the closing deadline for applications, without reason, and can do so by contacting us using the details in Section 2.0.

7.0 Data security

The data you provide will be stored on a password protected secure electronic network which is only accessible by specific members of NEMS.

Only authorised staff will have access to your personal information and are obliged to respect its confidentiality. NATH will not share any personal information supplied by you to a third-party data controller. Nor will we use any of the information you provide for direct marketing or other activities, unless you have explicitly requested or subscribed to this.

8.0 Complaints

If you have a concern or complaint about the way we are collecting or using your personal data, please contact us in the first instance. You also have the right to complain to the Information Commissioner's Office ("ICO") in the UK (as the UK's data protection regulator) via the ICO Complaints website.

9.0 Changes to this privacy statement

We may need to update this privacy notice periodically. This version was last updated on 23 June 2023.